

Finance Committee Meeting Minutes

November 2021 – In-Person Meeting

Meeting Date: Monday, November 8, 2021

Committee Members Present: Steve Clegg, Chad Erickson, Superintendent Jim Cracraft

Committee Members Not Present: Dale Wingerd

Others in attendance: None

Meeting started at 5:35 p.m.

Purpose: Review financial reports for the closing month of October 2021 that will be included in the November 2021 board packet. Discussed negotiation's calendar and master contract, open positions/new hires/resignations, restricted funds, and substitute teacher pay. Discussed technology projects and facilities/grounds projects coming to BOE for approval.

Committee discussed the following topics:

1. No questions asked of Business Manager Carol Wahl and/or Superintendent Jim Cracraft related to the financial reports for the closing month of October 2021. Financial reports included in the November 2021 board packet.
2. Negotiation's calendar and master contract – Superintendent Cracraft has reached out to union representative.
3. Open Positions/New Hires/Resignations:
 - a. Pre-School – None
 - b. Elementary – Paraprofessional (posted - 2 interviews occurring the week of 11/8/21)
 - c. Middle School – None
 - d. High School – None
 - At-Risk Counselor 1.0 FTE position at high school – Included in 2021 – 2022 budget.
NOTE: This position is on-hold as LISD is providing an additional 2 days of in-district social work at no cost to district.
 - e. Administration – None
 - f. Bus Driver/Maintenance/Custodial – Substitute bus driver (posted), Custodian (posted – position offered)
 - g. Athletics – Competitive Cheer, Varsity Boys Track, Varsity Wrestling (All posted – All 3 positions have been offered to individuals.)
4. Brief discussion on moving money to restrict fund. Action was taken by BOE at September BOE meeting.

5. Discussed substitute teacher pay – Superintendent and finance committee agree substitute teacher pay needs to increase to remain competitive in the marketplace. The following rates shall be effective Monday, November 15, 2021:

Current rates:

\$90/day regular and long-term sub
\$90/day retiree sub

Proposed rates:

\$125/day regular
\$130/day long-term sub
\$135/day Clinton retiree sub

6. Technology projects:
- BOE approved projects still going on: None
 - Currently no technology projects coming to November BOE meeting for approval.
 - Currently no technology projects coming to December BOE meeting for approval.
 - Other
7. Facilities/Grounds projects:
- BOE approved projects still going on: None
 - Facilities/grounds projects coming to November BOE meeting for approval.
 - Van purchase – Bid of \$32,796.00 received from Signature Ford for a 2021 Ford Transit 150 Medium Roof 10 Passenger Van (this replacement purchase was tabled Spring 2020)
 - Currently no facilities/grounds projects coming to December BOE meeting for approval.
 - Other
 - Bids being sought for HS auditorium seating replacement. Samples are going to be provided for review.
 - Bids being sought for HS auditorium carpet replacement.
8. Other:
- Central office employee roles and responsibilities (district, county, state, and federal) – Discussion has begun and will continue. Superintendent Cracraft to work on job descriptions for central office positions and central office needs.
 - Superintendent Cracraft and Finance committee are evaluating the possibility of creating two new central office positions (Assistant Business Manager and Director of Curriculum, Instruction and Assessment). Superintendent Cracraft is working on job descriptions and proposal.
 - Superintendent Cracraft has job description created for Director of Curriculum, Instruction and Assessment. Looking to possibly post position within the next couple months.

Meeting adjourned at 6:10 p.m.