



**Clinton Community Schools
Board of Education - Budget Meeting
June 24, 2024**

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| Time & Location: | 6:06 pm, CHS Media Center | |
| Board of Education: | Kelly Schmidt, President Steve Clegg, Treasurer Chad Erickson, Trustee Monica VanTuyle, Trustee Absent | Shirley Harris, Vice President Dale Wingerd, Secretary Mike Houghton, Trustee Kevin Beazley, Superintendent - |
| Facilitator: | Kelly Schmidt | |
| Note Taker: | Karen Perez | |
| Timekeeper: | Kelly Schmidt | |
| Purpose: | Regular Meeting | |
| Others Present: | Carol Wahl; Don Fry | |

| Task/Activity (what & how) and Notes | Facilitator |
|--|---------------|
| 1. Call to Order - Pledge of Allegiance - Mission/Vision/Beliefs | Kelly Schmidt |
| 2. Consent Docket | Kelly Schmidt |
| 3. 2023-2024 Food Service Budget, Final Revision | Kelly Schmidt |
| 4. 2023-2024 Sinking Fund2 Budget, Final Revision | Kelly Schmidt |
| 5. 2023-2024 Capital Projects Fund, Final Revision | Kelly Schmidt |
| 6. 2023-2024 Budget, Final Revision | Kelly Schmidt |
| 7. Setting Levy <ul style="list-style-type: none"> a. Millage Levy b. Debt Retirement Levy | Kelly Schmidt |
| 8. 2024-2025 Budget Approval <ul style="list-style-type: none"> a. 2024-2025 Proposed General & Athletic Fund Budget b. 2024-2025 Proposed Food Service Budget c. 2024-2025 Proposed Capital Projects Fund d. 2024-2025 Proposed Capital Project Fund-Series II e. 2024-2025 SinkingFund 2 Budget | Kelly Schmidt |
| 9. Approval of New Position | Kelly Schmidt |
| 10. Public Comment | Kelly Schmidt |
| 11. Adjournment | Kelly Schmidt |

1) **Call to Order/Pledge of Allegiance**

Mission

The Mission of Clinton Community Schools is to provide a safe and healthy environment, educating and preparing every person to be explorers and life-long learners.

Vision

The Vision of Clinton Community Schools is to inspire and empower endless possibilities for every person.

Beliefs

- ★ *We Believe Every Person Matters*
- ★ *We Believe a Collaborative Culture Promotes High Achievement and Innovation.*
- ★ *We Believe Successful Schools are a Shared Responsibility of Students, Parents, Staff and Community.*
- ★ *We Believe Every Person has Opportunities to Reach Their Full Potential.*

2) **Consent Docket**

- Minutes - June 17, 2024 regular meeting
- Minutes - June 17, 2024 closed session

Motion that the CCS Board of Education approve the Consent Agenda as presented.

Made by: Shirley Harris

Supported by: Mike Houghton

Vote: 7-0; motion passed.

BUDGET HEARING

The annual budget adopted by the Board of Education represents the Board's position on the allocation of resources required to operate an appropriate system of education. All reasonable means shall be employed by the Board to present and explain that position to all interested parties. The public budget hearing will be conducted in accordance with law and consistent with Board Policy #3202.

During this hearing the Board will be:

Presented with the 2023-2024 final budget revision for adoption

Presented with the 2024-2025 budgets for adoption

Certifying the 2024-2025 millage levy

Presented with Debt Retirement levy for 2024-2025

3) 2023-2024 Food Service, Final Revision

The 2023-2024 summary for Food Service Fund includes revenue from Michigan Meals Federal & State Funding and HS addition kitchen equipment purchased.

Beginning Balance \$421,487
Revenue \$824,599
Expenditure \$818,805
End Balance of \$427,281

Motion, in accordance with policy #3202 and based upon the recommendation of the Business Manager and Superintendent, the 2023-2024 Food Service Budget, Final Revision, be adopted as presented.

Made by: Shirley Harris
Supported by: Mike Houghton
Vote: 7-0; motion passed.

4) 2023-2024 Sinking Fund2 Budget, Final Revision

The 2023-2024 summary for Sinking Fund2 budget includes computers, fiber, cameras and network switch.

Beginning Balance \$1,731,496
Revenue \$0
Expenditure \$343,668
Ending Balance \$1,387,828

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the 2023-2024 Sinking Fund2 Budget, Final Revision, be adopted as presented.

Made by: Monica VanTuyle
Supported by: Chad Erickson
Vote: 7-0; motion passed.

5) 2023-2024 Capital Projects Fund, Final Revision

The 2023-2024 summary for Capital Projects Fund budget includes interest revenue and high school, RTU and technology expenses.

Beginning Balance \$19,889,222
Revenue \$700,000
Expenditure \$18,371,350
Ending Balance \$2,217,872

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the 2023-2024 Capital Projects Fund Budget, Final Revision be adopted as presented.

Made by: Chad Erickson
Supported by: Mike Houghton
Vote: 7-0; motion passed.

6) 2023-2024 Budget, Final Revision

Included is the final revision of the 2023-2024 Budget. Based on all information we believe this to be accurate.

Beginning Balance \$7,340,981
Revenue \$18,018,693
Expenditures \$16,740,843
Ending Balance \$8,618,831*

*\$2,000,000 is restricted for capital outlay

Motion, in accordance with Policies #3202, and based upon the recommendation of the Business Manager and Superintendent, the 2023-2024 Budget, Final Revision, be adopted as presented, by way of a Roll Call Vote.

Made by: Mike Houghton
Supported by: Monica VanTuyle
Roll Call Vote: Steve Clegg, Aye; Chad Erickson, Aye; Shirley Harris, Aye; Mike Houghton, Aye; Kelly Schmidt, Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye. Motion passed on a 7-0 vote.

7) Setting Levy

a. Setting Millage Levy

It is the recommendation of the Superintendent that the resolution be adopted setting the millage levy.

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the following resolution be adopted (the resolution should be read in entirety when making the motion):

“The total ad valorem property taxes to be levied for the Clinton Community School district for the 2024-2025 school year is six (6) mills for homestead and non-homestead and eighteen (18) mills of non-homestead to be used for general operating purposes.”

Made by: Steve Clegg
Supported by: Chad Erickson
Vote: 7-0; motion passed.

b. Debt Retirement Levy

The new Debt Retirement levy
2024-2025 - 5.75 mills
2023-2024 - 5.75 mills

Motion, in accordance with Policies #3202, and based upon the recommendation of the Business Manager and Superintendent, the debt retirement millage for the 2024-2025 school year be set at 5.75 mills.

Made by: Monica VanTuyle
Supported by: Chad Erickson
Vote: 7-0; motion passed.

2024-2025 Budget

Background Information

2024-2025 Budget Assumptions

Enrollment – 1,220 (estimated)
Foundation Grant Increase of \$9,516 to \$9,825 (estimated)
Retirement – 31.34% to 31.36%
Health Insurance Caps effective January 2025 - 2% increase
Single - \$7,702.85 to \$7,718.26
2 Person - \$16,109.06 to \$16,141.28
Full Family - \$21,007.83 to \$21,049.85

Esser III and 11t federal grants expire September 30, 2024 and funds used 23-24 and 24-25.

31aa funds expire September 30, 2025 for mental health & safety.
23g funds expire September 30, 2025 for michigan kids on track

8) 2024-2025 Budget Approval

a. 2024-2025 Proposed General & Athletic Fund Budget

Included is the proposed 2024-2025 General & Athletic Fund budget. Based on information we have at this time we believe this to be accurate.

Beginning Balance \$8,618,831
Revenue \$16,762,823
Expenditures \$18,403,795
Ending Balance \$6,977,859*

*\$2,000,000 is restricted for capital outlay

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the proposed 2024-2025 General & Athletic Budget be adopted by way of a roll call vote.

Made by: Steve Clegg

Supported by: Chad Erickson

Roll Call Vote: Steve Clegg, Aye; Chad Erickson, Aye; Shirley Harris, Aye; Mike Houghton, Aye; Kelly Schmidt, Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye.

Motion passed on a 7-0 vote.

b. 2024-2025 Proposed Cafeteria Budget

Summary for 2024-2025 Cafeteria budget includes Community Eligibility Provision (CEP) that enables high needs schools and districts to serve breakfast and lunch to all students at no cost to them.

Beginning Balance \$427,281
Revenue \$747,004
Expense \$747,740
Ending Balance \$426,545

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the proposed 2024-2025 Cafeteria Budget be adopted.

Made by: Mike Houghton

Supported by: Dale Wingerd

Roll Call Vote: Steve Clegg, Aye; Chad Erickson, Aye; Shirley Harris, Aye; MIke Houghton, Aye; Kelly Schmidt, Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye.

Motion passed on a 7-0 vote.

c. 2024-2025 Proposed Capital Projects Budget

The 2024-2025 summary for Capital Projects Fund budget includes interest revenue and remaining series I bond expenses.

Beginning Balance \$2,217,872
Revenue \$100,000
Expenditure \$2,317,872
Ending Balance \$0

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the proposed 2024-2025 Capital Projects Budget (Fund 44) be adopted.

Made by: Dale Wingerd
Supported by: Monica VanTuyle
Vote: 7-0; motion passed.

d. 2024-2025 Proposed Capital Projects Budget- Series II

The 2024-2025 summary for Capital Projects Fund - Series II budget is for the new Bond Series II.

Beginning Balance \$0
Revenue \$9,140,000
Expenditure \$9,140,000
Ending Balance \$0

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the proposed 2024-2025 Capital Projects - Series II Budget (Fund 45) be adopted.

Made by: Mike Houghton
Supported by: Dale Wingerd
Vote: 7-0; motion passed.

d. 2024-2025 Proposed Sinking Fund2 Budget

The 2024-2025 summary for Sinking Fund2 Budget will include expenses for HS Addition.

Beginning Balance \$1,387,827
Revenue \$0
Expenditure \$1,387,827
Ending Balance \$0

Motion, in accordance with Policy #3202, and based upon the recommendation of the Business Manager and Superintendent, the proposed 2024-2025 Sinking Fund2 Budget be adopted.

Made by: Mike Houghton
Supported by: Shirley Harris
Vote: 7-0; motion passed.

10) Approval of New Position

The creation of a “Middle School Athletic Director/Youth Coordinator” will significantly enhance our middle school sports programs and foster community engagement through youth activities. This new role is essential for developing, managing, and optimizing our sports offerings and facilities. The proposal calls for this position to be hired as a full-time CCS employee.

Motion that the CCS Board of Education approve the creation of a Middle School Athletic Director/Youth Coordinator position starting the 2024-2025 school year.

Made by: Mike Houghton
Supported by: Shirley Harris
Vote: 7-0; motion passed.

11) Public Comment - There was no public comment.

12) Adjourn - The meeting adjourned at 6:38 p.m.