



Board of Education	KELLY SCHMIDT, PRESIDENT SHIRLEY HARRIS, VICE PRESIDENT STEVE CLEGG, TREASURER DALE WINGERD, SECRETARY CHAD ERICKSON, TRUSTEE MIKE HOUGHTON, TRUSTEE MONICA VAN TUYLE, TRUSTEE JAMES CRACRAFT, SUPERINTENDENT
Date & Time:	December 20, 2021 @ 6:06 p.m.
Facilitator:	Kelly Schmidt
Note taker:	Karen Perez
Timekeeper:	Kelly Schmidt
Purpose of Meeting:	Regularly Scheduled School Board Meeting
Others Present	Victoria Pace; Michael Pace; Michelle Arntz; Natalie Abram; Breanna & Kyleigh Ramos; Noele Riley; Kendall Phillip; Nich McAllister; Kody Settles; Nolyn Maslak; Ella Graves; Lara Boike, Caden Arntz; Zak Shadley; Linda Posa; Max Stitt; Trevor Lakatos; Makalynn Adams; Lexi Lawler; Madison Huggins; Alex Ferrell; Ava Ormsby; Kamren Jones; Audrey Owen; Kaydence White; Ben Kennedy; Destiny Wallace; Keegan Gurica; Jack Hartung; Jeff Waltz

December 20, 2021

PLEDGE	I. Call to Order/Pledge of Allegiance ➤ Mission/Vision/Beliefs II. Consent Docket
CELEBRATION/ INFORMATION ITEMS	III. Student Recognition IV. Spirit Award V. Staff of the Month VI. Healing PAWZ Social Emotional Learning Dog Program VII. Strategic Planning VIII. Administrative Reports IX. Board Committee Reports X. Update on Bond Projects XI. Public Comment
SCHOOL BUSINESS/ ACTION ITEMS	XII. NWEA Contract XIII. Policy Approval XIV. Overnight Field Trip Approvals XV. Coaching Assignments XVI. Resignations XVII. Restricted Funds for Capital Outlay- Revision

	XVIII.	FY21-22 Budget, First Revision
	XIX.	LOU - CESP
	XX.	LOU - CEA
	XXI.	Superintendent Evaluation
	XXII.	Adjournment

PLEDGE

I. Call to Order

Mission

The Mission of Clinton Community Schools is to provide a safe and healthy environment, educating and preparing every person to be explorers and life-long learners.

Vision

The Vision of Clinton Community Schools is to inspire and empower endless possibilities for every person.

Beliefs

- ★ *We Believe Every Person Matters*
- ★ *We Believe a Collaborative Culture Promotes High Achievement and Innovation.*
- ★ *We Believe Successful Schools are a Shared Responsibility of Students, Parents, Staff and Community.*
- ★ *We Believe Every Person has Opportunities to Reach Their Full Potential.*

II. Consent Docket

Minutes - November 15, 2021 regular board meeting

Minutes - November 15, 2021 closed session (*sent under separate cover to board members only*)

Minutes - December 6, 2021 board workshop

Minutes - December 13, 2021 Policy Committee & Finance Committee meetings

Cash Positions

Monthly budget report

Monthly bills

Motion, in accordance with Policy #0166.1, "Consent Agenda," the consent docket be approved as presented.

Made by: Chad Erickson

Supported by: Shirley Harris

Vote: 7-0; motion passed

CELEBRATIONS/INFORMATION ITEMS

III. Student Recognition & IV. Spirit Award

We are proud to honor the 2021 Clinton Softball team for their State Final Four appearance last season. The team won an LCAA Championship, their 13th District Championship in a row, and Regional Championship on their way to MSU and the Final Four (their 12th Final Four since 1995!). I would like to officially congratulate and recognize their efforts last spring!

V. Staff of the Month Award

Jessica Johnson, Strobus Insurance, will recognize the Employee of the Month at a later time since the recipient was not able to attend tonight's meeting.

Kristi Cymes has been our nurse for the past six years. She has been involved in supporting our students and staff during the Covid-19 pandemic. Nurse Kristi routinely goes above and beyond to support our district and has led the Wellness Committee for the past 5 years. Thank you for all you do for Clinton Community Schools.

VI. Healing PAWZ Social Emotional Learning Dog Program

Healing Pawz was presented to the board during the November board meeting. Additional data has been submitted as requested.

VII. Strategic Planning

See Supporting Documentation

- Academics/Programs - Jen Ellis
- Facilities and Operations - Jack Hartung
- District Finances/Bond Projects - Jim Cracraft
- Communication and Community Relations - Jim Cracraft

VIII. Administrative Reports

Preschool

- Stabilization Grant (which will provide bonuses to PS employees)
- Social/Emotional PreK Standards Alignment

Elementary School

- Elementary Music Program
- Tier 1 and Tier 2 PBIS TFI results and goals
- Tier 2 counseling update
- Committee updates

Middle School

- Sgt Stewart of Michigan State PD talks sexting & internet dangers

- PRIDE assembly 12/17
- Money and donations for I92 and Lenawee Humane Society
- Winter sports begin after the break

High School

- Toy for Tots Bottle Drive 12/6-12/10 (1st hour classes)
- PRIDE is going well. Working on 0, 0, 0 day
- X-mas in the village was 12/4
- Looking forward to Winter break



Special Education/Student Services

- Board Donation - Special Education
 - Expanding programming opportunities and building in life skills with curriculum - Nicole Korpusik CHS
 - THANK YOU!! This was a huge help and very much appreciated.
- Illuminate Ed to stay as Special Education SIS for remainder of 2021-22 school year

Athletics

- Winter Update
- College Signings
- Chad Erickson shared information from outgoing Cheer Coach Dawn Bolan, thanking staff for all their hard work while she coached here.

Superintendent

- Covid-19 updates
- Esser Three updates
- Substitutes teachers and staffing
- MASA Conference

IX. Board Committee Reports

- Finance/Building & Grounds - Steve Clegg
- Policy/Bylaws - Monica VanTuyle
- Superintendent Evaluation - Shirley Harris
- Lenawee County Association of School Boards - Dale Wingerd
- Ad Hoc Legislative Committee - Dale Wingerd

X. Update on Bond Projects

Superintendent will give an update on recent progress on Bond Projects, bid schedule, and status of each major component of the Bond.

XI. Public Comment - students were asked to introduce themselves; they were all in attendance due to the requirement in Mr. Delezenne's class or for the softball recognition.

SCHOOL BUSINESS/ACTION ITEMS

XII. NWEA Contract

NWEA MAP (Measure of Academic Progress) is a computerized adaptive assessment that has been utilized for several years at CCS in Y5-8th grade. The assessment supports teachers, students, parents and administrators on ways to improve learning and to make informed decisions to promote student academic growth in the core areas of Reading, Language Usage, Mathematics and Science. In recent years, Clinton Community Schools has devoted professional development training for staff on new features the assessment has to offer. Today we are seeking board approval for a 3 year annual pay-as-you-go rate of \$14.00/per student, totaling \$10,325 a year. In recent years MDE has offered grant funding to offset the out of pocket cost to local districts, CCS will be applying for this grant in the upcoming months once it becomes available. We are asking the board to approve the cost of \$10,325/year for the next 3 years for Reading, Language Usage and Mathematics assessment from NWEA.

Motion, in accordance with Policy #2623, "Student Assessment," it is the recommendation of the Superintendent that the Board approve the contract licenses agreement for NWEA at the cost of \$10,325 per year for the next 3 years from the FY21-24 General Funds.

Made by: Chad Erickson
Supported by: Monica VanTuyle
Vote: 7-0; motion passed

XIII. Policy Approval

The following are being presented to the Board for their second review and approval:

- Bylaw 0100 - Definitions (Revised)
- Bylaw 0167.3 - Public Participation at Board Meetings (Revised)
- Policy 3120 - Employment of Professional Staff (Revised)
- Policy 5722- School-Sponsored Publications and Productions (Replacement)
- Policy 6144 - Cost Principles - Spending Federal Funds (Revised)
- Policy 6152 - Student Fees, Fines and Supplies
- Policy 7450 - Property Inventory (Revised)
- Policy 8310 - Public Records (Revised)
- Policy 8320 - Personnel Files (Revised)
- Policy 8330 - Student Records (Revised)
- Policy 9130 - Public Complaints (Revised)
- AG 1630.01/3430.01/4430.01 - FMLA Leave (Revised)
- AG 3131 - Staff Reduction/Recalls (New)
- AG 5460 - Graduation Requirements (Revised)
- AG 6722 - School-Sponsored Publications and Productions (Revised)
- AG 6423 - Use of Credit/Debit Cards (Revised)
- AG 6424 - Purchasing Cards (New)

AG 7450 - Inventory Procedure (Revised)
AG 8310A - Public Records (Revised)
AG 8310D - Transmission of Records and Other Communications (Revised)
AG 8320 - Personnel Records (Revised)
AG 8330 - Student Records (Revised)
AG 8330 - Student Records (Revised)

In addition, the following policies may be presented for emergency approval:

Policy 8450.06 - COVID-19 Vaccination, Testing, and Face Covering (New)
AG 8450.66 Version I - COVID-19 Vaccination, Testing, and Face Covering
Administrative Guideline (Mandatory Vaccination) (New)
AG 8450.66 Version II - COVID-19 Vaccination, Testing, and Face Covering
Administrative Guideline (Vaccination Not Mandatory) (New)

Motion, in accordance with Policy #0131.1, "Bylaws and Policies," that the above listed policies be adopted by the Board.

Made by: Mike Houghton
Supported by: Chad Erickson
Vote: 7-0; motion passed

XIV. Overnight Field Trip Approvals

There are three Wrestling overnight trips that seek approval. First is the Lawton Tournament on December 29. The second is the Oregon Clay Tournament from January 14-15, and third is the Lowell Tournament on January 22.

Lawton

This is a request for the Varsity wrestling program to have an overnight to the Lawton High School dual team wrestling tournament December 29th, 2021. The details are as follows:

1. We would practice at the normal time at our high school and depart after weigh-in for the next day's tournament.
2. We will be taking all eligible wrestlers with us because it is a team tournament.
3. We will be staying at the Best Western Plus at 2575 South 11th St Kalamazoo MI 49009.
4. We will eat dinner along the way. This meal has been donated so there is no cost to the wrestlers or school.
5. Saturday morning the wrestlers will have continental breakfast at the hotel.
6. After breakfast the team will travel to Lawton High School to compete.
7. Chaperones for the trip will be Coaches Rolland, Ames, Weirich, and Casey Randolph. We will also have one or two additional parents who have cleared the schools background checks.
8. We will bring the wrestlers home Saturday night at the end of competition.

Oregon Clay

This is a request for the Varsity wrestling program to have an overnight to the Oregon Clay High School 50 team individual wrestling tournament January 14th and 15th, 2022. The details are as follows:

1. We would practice at the normal time Thursday January 13th at our high school and depart after weigh-in for the next day's tournament.
2. We will be taking only 14 wrestlers for this individual 2 day tournament. This is one of the top high school tournaments in the country that we are eligible to compete at.
3. We will be staying at a hotel TBD at this time both Thursday and Friday nights.
4. We will eat dinner along the way. This meal has been donated so there is no cost to the wrestlers or school for food.
5. Saturday morning the wrestlers will have continental breakfast at the hotel.
6. After breakfast the team will travel to Oregon Clay High School to compete.
7. Chaperones for the trip will be Coaches Rolland, Ames, weirich and Casey Randolph. We will also have one or two additional parents who have cleared the schools background checks.
8. We will bring the wrestlers home Saturday night at the end of competition.

Lowell

This is a request for the Varsity wrestling program to have an overnight to the Lowell High School dual team wrestling tournament January 22nd, 2022. The details are as follows:

1. We would practice at the normal time at our high school and depart after weigh-in for the next day's tournament.
2. We will be taking all eligible wrestlers with us because it is a team tournament.
3. We will be staying at a hotel TBD at this time
4. We will eat dinner along the way. This meal has been donated so there is no cost to the wrestlers or school.
5. Saturday morning the wrestlers will have continental breakfast at the hotel.
6. After breakfast the team will travel to Lowell High School to compete.

7. Chaperones for the trip will be Coaches Rolland, Ames, Weirich, and Casey Randolph. We will also have one or two additional parents who have cleared the schools background checks.
8. We will bring the wrestlers home Saturday night at the end of competition.

Motion, in accordance with Policy #2340, "Field and Other District-Sponsored Trips," that the overnight field trips for the wrestling program be approved as presented.

Made by: Chad Erickson
Supported by: Shirley Harris
Vote: 7-0; motion passed

XV. Coaching Assignments

One remaining vacancy needs to be filled for *winter* athletics:

Wrestling:
EDUStaff: Jeff Rolland - V Assistant

Motion, in accordance with Policy #3120, Employment of Professional Staff," #3120.08, "Employment of Personnel for co-Curricular/Extra-curricular Activities," and #3120.10, "Coaching Positions," and based upon the recommendation of the Athletic Director and Superintendent, Jeff Rolland be hired as the Varsity Wrestling Assistant coach as presented.

Made by: Mike Houghton
Supported by: Monica VanTuyle
Vote: 7-0; motion passed

Additionally, two changes will be made for upcoming *spring* athletics. Kurt Hillegonds is being promoted to the Varsity Boys Track (Head) Coach, and Corey Hubbard is being recommended to fill Kurt's vacated Varsity Track Assistant Coaching position.

Kurt Hillegonds - Varsity Boys Track Coach
Corey Hubbard - Varsity Track Assistant Coach

Motion, in accordance with Policy #3120, Employment of Professional Staff," #3120.08, "Employment of Personnel for co-Curricular/Extra-curricular Activities," and #3120.10, "Coaching Positions," and based upon the recommendation of the Athletic Director and Superintendent, Kurt Hillegonds be hired as the Varsity Boys Track Coach, and Corey Hubard be hired as the Varsity Track Assistant Coach as presented.

Made by: Mike Houghton
Supported by: Chad Erickson
Vote: 7-0; motion passed

XVI. Resignations

Melissa Loftis has submitted her resignation as Girls Varsity Volleyball Coach effective immediately. Nicole Braun-Benschoter has submitted her resignation as Teacher Aide effective January 3, 2022.

Motion, in accordance with Policy #3140, "Termination and Resignation," the Board will formally accept the resignations from Melissa Loftis as Girls Varsity Volleyball Coach and Nicole Braun-Benschoter as Teacher Aide.

Made by: Chad Erickson
Supported by: Steve Clegg
Vote: 7-0; motion passed

XVII. Restricted Funds for Capital Outlay

In September, Superintendent Cracraft and the Finance Committee recommended that Clinton Community Schools restrict \$1,000,000 of the 2021-2022 General Fund to Fund 41 for capital outlay purchases or improvements for the *1st budget revision* for 2021-2022. When the Motion was made, it mistakenly was made from the "*2nd Revision*." Therefore, the Board will make a new recommendation that accurately reflects this change should be effective the "1st Revision."

Motion, in accordance with Policy #6220, "Budget Preparation," Policy #6800, "System of Accounting," and the recommendation of the Superintendent that \$1,000,000 be moved from unrestricted to restricted for Capital Outlay for the 1st Budget Revision.

Made by: Steve Clegg
Supported by: Monica VanTuyle
Vote: 7-0; motion passed

XVIII. FY21-22 Budget, First Revision

Attached is the first budget revision for the 2021-2022 school year. Revenue increased by \$869,906.42 due to increased student count and additional federal funds. Expenditures also increased \$560,149.03 due to Capital Improvements, new van and increased supplies/equipment.

Motion, in accordance with Policy #6220, "Budget Preparation," that the first revision 2021-2022 be adopted as amended.

Made by: Chad Erickson
Supported by: Steve Clegg
Vote: 7-0; motion passed

XIX. Letter of Understanding - Clinton Educational Support Personnel Association

The district has entered into a letter of understanding which will allow para professionals who are qualified and to substitute teach in emergency situations and be compensated at the current sub rate.

Motion, in accordance with Policy #3124, "Employment Contract," that the LOU be approved as presented.

Made by: Mike Houghton

Supported by: Shirley Harris

Roll Call Vote: Steve Clegg, Aye; Chad Erickson, Abstain; Shirley Harris, Aye; Mike Houghton, Aye; Kelly Schmidt, Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye. Motion passed on a 6-0-1 vote.

XX. Letter of Understanding - Clinton Education Association

The district has entered into a letter of understanding which states that elementary teachers will be compensated up to eight hours for parent teacher conferences. This is a continuation of the agreement during the past two years.

Motion, in accordance with Policy #3124, "Employment Contract," that the LOU be approved as presented.

Made by: Monica VanTuyle

Supported by: Shirley Harris

Roll Call Vote: Steve Clegg, Aye; Chad Erickson, Abstain; Shirley Harris, Aye; Mike Houghton, Aye; Kelly Schmidt, Aye; Monica VanTuyle, Aye; Dale Wingerd, Aye. Motion passed on a 6-0-1 vote.

XXI. Superintendent Evaluation

Superintendent Cracraft was evaluated in Closed Session at the November 15, 2021 Board of Education meeting. He was last evaluated in December 2020 with an "Effective" rating overall. The Board of Education is required to evaluate the Superintendent each year pursuant to the Revised School Code. The Superintendent is evaluated utilizing the Michigan Association of School Boards' Evaluation Tool on the following criteria:

- A. Governance and Board Relations 20%
- B. Community Relations 15%
- C. Staff Relations 15%
- D. Business & Finance 20%
- E. Instructional Leadership 30%

**The Subtotal of these items equal the "Professional Practice" Rating of 50% of Evaluation.*

PLUS:

A. Student Growth 40%

B. Progress Toward District-Wide Goals 10%

Superintendent Cracraft received Effective and Highly Effective ratings in all areas with an overall effectiveness rating of Effective.

Motion, in accordance with Policy #1240, "Evaluation of the Superintendent," to accept the December 2021 Evaluation of Superintendent Cracraft with an overall rating of Effective.

Made by: Shirley Harris

Supported by: Dale Wingerd

Vote: 7-0; motion passed

XXI. Adjourned at 6:36 p.m.